



Lions Gate Model A Club Tour Leader Checklist

Revised March 2018

1. Print out good clear directions and maps for all drivers/co-pilots. Include full addresses of destinations with postal or zip codes, and a list of drivers/co-pilots' cell phone numbers – especially yours.
2. Use of a GPS and 2-way radios may be helpful.
3. As the Lead Car, you will be making many decisions for all the drivers (such as when to pull on or off the road, when to pull over to let traffic go by, regrouping destinations, bathroom and re-fuelling stops).
4. At the starting point, meet with all the drivers to outline starting and finishing times, plans for toilet breaks, rest periods, re-fueling, meals and shopping. Ensure the washrooms are open at the planned stops.
5. Remind drivers about the Club's Tour rules and guidelines.
6. Consider having more than one convoy group if there are more than 7 cars.
7. Model A's lead; all modern vehicles follow.
8. Be firm about the leaving time. Avoid making stops except at planned points.
9. Start the tour at the scheduled time (and leave from each stop) when all cars are running and lined up.
10. Set an appropriate speed for the road conditions and for the drivers and cars who are following you. Speed should not exceed 45 mph.
11. Do not stop or slow the convoy just after a hill or curve – the following traffic may not be able to stop.
12. Watch the car(s) behind you and pull over if they fall back or stop.
13. Make sure the car(s) following you see when you make a turn.
14. When pulling over to the shoulder to let cars go by, make sure you have enough room for **all** of the convoy to be off the road.
15. Bring a visibility vest and warning cones for breakdowns, detours, etc.
16. During a breakdown, coordinate the people so everyone is safe and those who are working on the disabled car have space to work.